



PARENT TEACHER CONFERENCES

February 1st, 2018 (8:00am - 8:30pm)

February 2nd, 2018 (8:00am - 12:00pm)

Parent-Teacher Conferences are a key part of our communication strategy regarding your child's progress. All conferences will be booked **online only** using our web-based application we call the **FFCA NMID School Conference Manager**. This application allows you, as a parent, to use the Internet to check our teachers' conference schedules and book appointments quickly and easily.

These conferences are **essential** and **mandatory** and are **10** minutes in length. If you have limited flexibility in conference times, please ensure that you register and create a parent account immediately as all bookings are **first come first serve**.

Bookings for this round of Conferences will begin on Monday, January 22nd at 6:00pm and will end on Monday, January 29th at 6:00pm.

FIRST TIME USERS:

The first time you use the **FFCA NMID School Conference Manager** you will be required to register and create a parent account, which only takes a minute or two. You can continue to use this same account for the duration of the time you have children in the school, so please record your password where you can reference it later.

To create a parent account and/or book a conference please go to our school's website www.ffca-calgary.com and click the following link: <https://ffca-north.schoolsoft.ca/>

Thank you!

Kimberly Burroughs
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