



**FFCA NORTH MIDDLE SCHOOL  
SCHOOL COUNCIL  
MEETING MINUTES  
MARCH 17TH, 2014  
6:30 – 8:28PM**

**In Attendance:**

Key Dang, Gloria McCracken, Ida Langston, Pamela Wilson, Lorne McDonald, Nancy Narang, Erica Oseen, Sukhmeet Dhillon, Kara Maucieri, Auralee Wolfe

**Regrets:**

Channi Toor, Shawna Drummond, Shawna Burke Martin, Laura Matechuk

**1. Meeting commenced with a round table introduction**

**2. Approval of Agenda:**

- Moved by: Key
- Seconded by: Pamela
- **Approved**

**3. Approval of January Meeting Minutes:**

- Moved by: Gloria
- Seconded by: Nancy
- **Approved**

**4. Report from Board Member:**

- No report at this time.

**5. Administrators Update:**

- Second term report cards went out smoothly.
- Visioning session to take place tomorrow at NMS
- School dance is happening this Friday.
- A less expensive wrestling mat was found. Quote attached to minutes.
- Spell-a-thon preparations are in the process.
- **\*TASK** ~ discussion regarding purchasing two book carts for the Library ~ cost is approximately \$2000/cart.

## 6. Committee Reports:

### a. Treasurer:

- Legion money has been moved into our School Council account.
- SUTP invoice totals \$4483.50. Invoice is attached to minutes.

### b. Fundraising

#### 1) Spell-a-thon:

- Event is moving forward. Nancy crafted an information letter to parents and is looking to circulate forms to students before spring break.
- Looking at reaching out to room parents for volunteers regarding marking tests.
- Nancy will be speaking to SRC looking for thoughts on celebration ideas.

#### 2) Skiing Field Trips 2014-2015:

- \*TASK ~ we need to submit this event as a category for using the next batch of casino money.

### c. Volunteer

#### 1) Helping Families to Log Hours:

- Volunteer hours attached to minutes.
- Discussing using a sign-up sheet or logging in hours at the time of events in order to boost logging in hours by parents.

### d. Hot lunch:

- Mr. Sub is the Vendor for this Friday's hot lunch. There were 155 orders placed due to three classes gone to COP that day.
- Excited about using the new hot lunch vendors Little Caesars in April and Booster Juice in May.

### e. Community Liaison

#### 1) Family Volunteer Initiative:

- Board is still being used...looking at other options to string the cards received from families.
- Looking at using hot lunch volunteers for stringing up cards.

#### 2) Year End Celebration:

- Need to confirm a date for the Stampede Breakfast Event ~ working around Sports Day June 24<sup>th</sup>.
- Need an organizer for this event. \*TASK ~ Need a letter drafted and a call-out for volunteers in the school newsletter.
- June 2013 meeting minutes has a good breakdown of what was planned for this event.
- \*Task ~ At our next meeting we should talk about a year end thank-you for neighbors.
- April 23<sup>rd</sup> /24<sup>th</sup> Parent Teacher Conferences Council supplying donated baked goods and refreshments for staff. Erica motioned to allocate a \$100 from council to purchase refreshments for this event. **Motion by Erica, seconded by Gloria. Approved**

## 7. SRC Update

- Birthday Food Bank celebration school wide went very well! There was no need for Council to pay for cupcakes.
- SRC has had no meeting lately.
- Nancy is still waiting for some feedback from the Candygram event.

- Classes are doing some of their own fundraising for the Food Bank. One class collected approx. \$300 selling hot chocolate and cookies.
- Looking at challenge activity with the NMS and SMS revolving around Food Bank fundraising wrap-up in May.

## 8. ASC Update

### a. ASCA Conference:

- Gloria may be able to go to this event and Key offered to go as a backup.

### b. Community Fund Guideline:

- Rewording and simplifying of how the fund is calculated
- Ida (as Treasurer) is invited March 20<sup>th</sup> at 6:30pm to this meeting.

## 9. Additions to agenda

### a. Parenting Information Manual:

- Need to look over manual.
- This manual along with having more accessible information for parents on our school website needs to be reviewed and put into operation.

### b. AGM Update:

- AGM meeting planned for May 12<sup>th</sup> ~ Presentation at 6:30pm and meeting begins at 7pm.
- Lorne is currently waiting for a response from a presenter with an online presentation theme.
- Erica looking into ideas concerning door prizes and/or swag bags for attendees.
- Key motioned allocating \$100 to purchase refreshments, snacks/finger food for the AGM meeting. **Motion by Key, seconded by Gloria. Approved**

## 10. 2013-2014 Meeting Dates:

- Will have meetings on the 3<sup>rd</sup> Monday of the month
- Meeting dates are: April 14<sup>th</sup>, May 12<sup>th</sup>, June 9<sup>th</sup>

## 11. Meeting Adjourned at 8:28 pm

