



**FFCA NORTH MIDDLE SCHOOL  
SCHOOL COUNCIL  
MEETING MINUTES  
SEPTEMBER 16<sup>TH</sup>, 2013  
6:40 – 8:30PM**

**In Attendance:**

Cuong Dang, Shawna Burke Martin, Gloria McCracken, Lorne McDonald, Shawna Drummond, Channi Toor, Pamela Wilson, Erica Oseen, Nancy Narang, Ida Langston, Bill McGregor, Auralee Wolfe

**Regrets:**

Jason Langston, Sukhmeet Dhillon, Channi Toor, Laurie Aldridge

**1. Meeting commenced with a round table introduction**

**2. Approval of Agenda:**

- Moved by: Shawna
- Seconded by: Gloria
- **Approved**

**3. Approval of May Meeting Minutes:**

- Moved by: Shawna
- Seconded by: Gloria
- **Approved**

**4. School Council Goals for upcoming year:**

- Discussion regarding looking for new ideas about volunteering and getting parents involved
- More effort around socialization activities/events in our community, instead of it always being about raising money.
- Build up external community involvement. Past events that worked were neighborhood leaf raking and flower donations to residents.
- Hold presentations similar to “Kids and Stress” organized by Ms. Payne.
- Staff and students school development...Lorne mentioned that there are three events in the works.
- Need SRC minutes. Invite members to our council meetings.
- Discussed giving SRC members a “looking forward to working with you gift” such as, FFCA Spirit Wear, small folders to keep organized, pizza lunches.

**5. Administrator Update:**

- NMS grass cut by city and back lane was graded

- Project for grade 7&8 character development are Food Bank field trips
- Different food bank initiative for grade 5&6 being held on campus
- Student “Drop Zone” is working well...only a few hiccups
- Presentation about a handout called “School Improvement Plan” which is currently a work in progress. This document touches upon these three areas of interest, School Community, Academics and Character.
  - This is a fluid plan that will need some adjustments
  - Handout outlined School Community into sub groups along with short and long term interests concerning students, teachers & parents

## **6. Committee Reports:**

### **a. Treasurer:**

- Good turn-out regarding Hot Lunch orders
- Papa John’s was a success
- Statement of Operations will be added to October’s meeting minutes

### **b. Fundraising/SUTP:**

- We do not need to fundraise for the sake of fundraising (aside from SUTP), looking forward, we need to set a budget and determine when we need to fundraise
- Our surplus balance currently is \$5516.80 which is high and we should allocate these funds
- Discuss what needs to be funded in the near future during our October meeting
- Brainstorming Spending Ideas: boot racks (currently in progress)...still looking for more ideas

### **c. Volunteer Coordinator:**

- Family volunteer hours report ~ status, very low volunteer hours logged
- Report will be added to October’s meeting minutes

### **d. Hot Lunch:**

- 396 orders placed...a little lower than last year
- Hot lunch forms are being printed on sheets, not on envelopes.
- Vendors being used for hot lunches, Papa John’s, Mr Sub, Pizza Hut and Arby’s
- Gloria will chat with NWE requesting options about other vendors. Currently looking for another 4 or 5 options
- Trying to keep lunch cost at the \$5 price point
- Booster Juice was suggested as a good vendor to approach

### **e. Community Liaison:**

- Nothing new to add at this time

## **7. Board and ASC Update:**

- Oct 10<sup>th</sup> ABC connection meeting
- Board meeting is Nov 20th
- Looking for a replacement building for the NWE campus
- The Board has been growing and adding for 17 years and there is a need to take a step back to see what and who we are...visioning exercises and asking for participation from everyone
- Discussing the concept of Parental Partnership ~ proposal & charter draft revising, is this still working for us? Need to further discuss and include parental feedback
- Introduced a new school calendar. Trying the new schedule for a full 2 years to see how it works for everyone

- Towards the end of the trial a survey will be circulated and the board will review it
- Early dismissal has been working in the High School for 5 years. One year trial for the Elementary and Middle Schools for the 2013/14 school
- PD days have been placed into groupings in the calendar
- Board proposed to the High School Student Union this question, “Tell us how our parents can be involved with you regarding your education?” and any ideas regarding a replacement building for NWE campus
- ASC
  - School Council Bylaw review
  - Community funds application due Nov 15<sup>th</sup>
  - Increase communication
  - There has been 2 checks issued for ASC
  - Discussed recent name change regarding Character Funds to Community Funds
  - Shawna suggested to try and fund activities across HS, NMS and both elementary schools (currently in progress)

**8. 2013-2014 Meeting Dates:**

- Will have meetings on the 3<sup>rd</sup> Monday of the month
- Meeting dates are: November 25<sup>th</sup>, January 20<sup>th</sup>, February 10<sup>th</sup>, March 17<sup>th</sup>, April 14<sup>th</sup>, May 12<sup>th</sup>, June 9<sup>th</sup>

**9. Meeting Adjourned at 8:30 pm**

- **Moved by Key, seconded by Gloria, approved**

