



COUNCIL MINUTES

Foundations for the Future – North Middle School

Date | time 6/6/2016 7:00 PM – 08:00 PM |

In Attendance

Council

Lisa Chin, Secretary
Faruq Suleman, Chair
Randy Zerk, Incoming Treasurer
Sukhmeet Dhillon, NMS Partnership Coordinator
Ida Langston, Outgoing Treasurer
Jennifer Cheah, Hot Lunch Representative
Erica Oseen, Community Coordinator
Rhonda Rempel, Community Coordinator
Samantha Lien, Outgoing Community Coordinator

Staff

Kurtis Leinweber, Outgoing Principal
John Deines, Incoming Principal

Board

None Present

Guests

Frank Wong

Absent

Alka Chandiramani, Hot Lunch Representative
Raj Sandhu, Hot Lunch Representative
Sharon Zerk, Incoming Vice-Chair

Meeting called to order at 7:45 pm

Round Table Introductions

- Faruq would like to keep on as CHAIR

- Sharon Zerk is taking on role of VICE-CHAIR, we will acclaim her in that role.
- Lisa Chin will take on the role of SECRETARY
- Randy Zerk will take on the role of TREASURER
- Sukhmeet Dhillon will take on the role of PARTNERSHIP COORDINATOR
- FUNDRAISING COORDINATOR: Open for now,
- Rhonda Rempel and Erica Oseen to take on the joint role of COMMUNITY COORDINATOR
- Alka and Raj would like to stay on as HOT LUNCH COORDINATORS and Jennifer Cheah will join them

Approval of AGENDA

- No Agenda Distributed.

Approval of 2016 AGM Meeting Minutes

MOTION to approve the 2016 AGM Meeting Minutes as distributed.

- Motion – Faruq Suleman
- Second – Erica Oseen
 - Motion to approve 2016 AGM Minutes was passed.

Financial Statements (Ida Langston)

- Ida said we were still in a good position with fundraising from that MATH-A-THON. IF we cannot sort things up with AGLC we do have the money to move forward. Currently we have \$13,000.00 but do have a commitment for the ice cream social at the end of the year. The wrestling uniforms are off the table so that adds \$1500 into the available funds. Cheerleading said we needed pompoms and music that we approved at an earlier meeting.
- FORECAST of Funds shows we have about \$9,293.83 carry forward for next year but may be more but we may not have paid for the cheerleading items so this may be a wash with the not funding the wrestling uniforms.

MOTION to accept the financials as presented

- Motion – Erica Oseen
- Second – Randy Zerk
 - Motion to accept the financials as presented was passed, all in favor, motion carried

Transition Plans for the NMS School Council

- Additions to signing authority: _____ (to be completed)
- Deletions to signing authority: _____ (to be completed)

Community Coordinator (Samantha Lien)

1. **Ice Cream Social:** Sam was confirming that it will be June 28, 2016. Kurtis confirmed this is the date the staff would prefer. Kurtis wanted to know how we would envision this ie: indoors or outdoors and a backup location. Sam said they thought that every class would get their bucket of ice cream, sprinkles, etc. and they would be given to them in their classroom and that was how they did the logistics. The classroom is the family group that would probably want to celebrate together anyways. If there is an

opportunity as a community event to have an extended recess or something like that so they could socialize outside the classroom that may be good too on this day. Sam and Kurtis can talk off line regarding the logistics. The ice cream melting would be eliminated if we did classrooms or we could do each grade together as well. June 29, 2016 is the next staff meeting but there is some group meeting every Wednesday if they needed to get everything in order with staff we could do that then.

2. **Teacher Appreciation Gift:** Natalie and Sam were talking about a teacher appreciation gift at the end of the year. Erica mentioned they had never done this before at NMS. Maybe a card on behalf of council with a gift card attached to it from let's say a coffee shop. This year in terms of appreciation we have not spent a lot of money maybe \$1000.00 in total. At Christmas we made little hot chocolate packs to everyone as well as bus drivers and gave that. A \$10.00 Starbucks card maybe with a card would be nice. They have worked with about 54 including teachers, support staff, caretakers and bus drivers. For the bus drivers we had given each of them a gift card and donuts on bus driver appreciation day. Faruq would like it to be for the staff, teachers and caretakers since we have taken care of the bus drivers on their appreciation day. So if we focused on the other staff that would be good. Three caretakers are on staff. If we take out the 14 bus drivers we would have about 42 staff Erica thought. Ms Maucieri and Ms. Wong and Ms. Skidmore would be staff we would like to make sure they get included as well in this. Sam could work with Kim Burroughs to get that information.

MOTION that council provide up to \$550.00 for teacher, staff, support staff appreciation for year end

- Motion – Faruq Suleman
- Second – Erica Oseen
 - all members present were in favor, motion carried.

Fundraising Coordinator

SUTP COUPON BOOKS,

- Last year we had someone come during orientation to set up the books to send out the first week. We made about a \$3500.00 last year. It was about a three week commitment.
- Ida thought if we put the call out early to commit to set days to help with this fundraiser the more we have the fewer hours we need. But they would need to come in two times a week for three weeks.
- Most people see an advantage with SUTP books as opposed to the chocolates sold through SRC. We have only done about two council fundraisers a year. Maybe sit down with the SRC in the year to come to plan this together with maybe magazine subscriptions for Christmas. Chocolates always get more bang for their buck. \$7000-\$9000 net for chocolate sales.
- Spring Fundraiser: Grade 8 level of motivation is less with two months left in the year so looking into this.
- Some of these fundraisers come down to a community and culture piece. Faruq can talk about the SUTP offline on how to get that all in motion.
- It was suggested that they send out in June the first partnership request for the fundraiser so they can even get together in August. Ida said they put the order into SUTP so they would come the first day of staff, August 24, 2016 for this year would be the good. We ordered 450 books in the past. They would have this information. This seems to be a go for this fundraiser.
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Principal's Report (Kurtis Leinweber)

- It is the end of the year and the kids and staff are a bit anxious for everything to be over. Our kids are so good. Transitions are eagerly being anticipated by those with new roles. Staffing seems to be good for the next year, no rookies from a staff perspective. Brenda Wong is coming back.

Incoming Principal's Report (John Deines)

- He has had 2 years of transition with the new superintendent joining in. As John Passes off his work to Loren and Joan they are looking at new development design already. It has been about three years but he is looking forward to coming back to NMS. He was at the high school and then was an AP with Lorne McDonald at the middle school. Most of his life has been at FFCA and the middle school. It will be fun to have a brand new group of kids this year since he has not been around the school for awhile.

Welcome Back Breakfast (Sam Lien)

- Sam stated this was typically done at the end of the year as a farewell but we did it at the beginning with the playground build this year. The thought was having a barbeque to get the parents involved may be a better option as not many parents attended the breakfast. We have already purchased pancake breakfast supplies for future breakfasts. We do the winter carnival that brings in lots of families and the breakfast has been more a kid driven event. The breakfast moved really smoothly in the past. We have the pancake dispensers and stuff already. We would need to book the ATCO grills though in advance before the summer. Erica and Rhonda can discuss what they would like to do and then get the information from Sam of what they have done in the past. Second week in Kurtis thought that this is probably the best from a teacher's stand point. They can be flexible though with what we are wanting to accomplish. Welcome back barbeque in the fall and a stampede breakfast is done at SMS. The pancake breakfast is easy, done early in the year, celebrations are nice as they create energy and keep that going through to the year. Faruq said we would leave these ideas with Rhonda and Erica. Kurtis said another idea would be on the morning orientation and having a lunch barbeque, the staff consider it a chaotic day but from a parent and student perspective it was really well received. There are different opportunities we can continue to explore. With enough notice we could keep the teachers out of this on the first day to do all of this and that would make them happy. So having parents and council doing the work for this would be great. Orientation is on August 30, 2016.

MOTION that council put \$1500.00 towards a Welcome Back Event.

- Motion – Faruq Suleman
- Second – Lisa Chin
 - All members present were in favor, motion carried

New Members (Faruq Suleman)

- If we put something in the third week of August for a meeting is that a possibility? Essentially not wait until September to put volunteers in place, etc.
- Faruq thought that all meetings have been first Monday of each month so we may continue with this. We can revisit this in the August planning. Faruq prefers this but we can all think of it depending on how our fall and winter schedule looks for us all.

Next Meeting

Not Set

Meeting adjourned 8:34 pm.

- Motion – Faruq Suleman
 - Second – Erica Oseen
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Goals of Parent Council...

To increase Parental Partnership involvement and have all families feel welcomed.

To make sure that our students are number one in all our decision making.