



# COUNCIL MINUTES

Foundations for the Future – North Middle School

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*Date | time* 10/3/2016 7:00 PM – 08:00 PM

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## In Attendance

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### **Council**

Lisa Chin, Secretary  
Faruq Suleman, Chair  
Sharon Zerk, Vice-Chair  
Jennifer Cheah (Mei Yoong Cheah), Treasurer  
Erica Oseen, Community Coordinator  
Rhonda Rempel, Community Coordinator  
Sukhmeet Dhillon, NMS Partnership Coordinator

### **Staff**

John Deines, Principal  
Danny Williamson, Teacher

### **Board**

Andrew Chu, Board Secretary

### **Guests**

None

### **Absent**

Alka Chandiramani, Hot Lunch Representative  
Raj Sandhu, Hot Lunch Representative  
Susan Hendry, NMS Partnership Coordinator

Meeting called to order at 7:17 pm

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## Approval of Agenda

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Motion to approve October 3, 2016 agenda as distributed and amended.

- Motion – Faruq Suleman
- Second – Sharon
  - Motion to approve October agenda was passed at 7:20 pm

Add to the agenda: Resignation of fundraising coordinator, ASC Community Fund and Membership Dues Motion to the treasurer update and add the moveable bookshelf purchase and approval of purchase under the treasurer section.

No other new business

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### Approval of September 12, 2016 Minutes

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Motion to approve September 12, 2016 Minutes as distributed.

- Motion – Faruq Suleman
- Second – Jennifer Cheah
  - Motion to approve September 12, 2016 minutes was passed at 7:21 pm.
  - These have been updated

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### Approval of June 6, 2016 Minutes

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This meeting was superseded by the September 12 minutes, anything that was updated was in September meeting. It was for information purposes only. No discussion on this.

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### REVIEW of 2015/16 Activities and Agreement on Cornerstone Events (Faruq Suleman)

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- Cornerstone events done every year: Last year Faruq said the highlights were Kara and Erica on the playground build, it consumed the spring/summer into the fall. Big event and a great opportunity.
- Playground opening breakfast
- Winter Carnival: Committee process, Shawna ran from admin side. Erica said we supported the admin but it was more the community of Natalie and Sam that did this. We invited parents, students and community with hay ride, petting zoo. Everyone seems to look forward to this and we had significant donations that helped with this.
- Ice Cream social for the kids
- Teacher and bus driver for the community and at Christmas they did a little thing. We supported the teacher conferences by buying dinner. We are doing Coco Brooks for them for this Thursday. There was enough money to cover the supplies for this. Janitorial staff are also invited for this. Rhonda ordered specifically for each person so they are taken care of.
- Hot lunch
- Community Partnership: recognition on tv and slides
- Fundraising: SUTP and Math-a-thon were the two events.
- Faruq thinks the winter carnival this year and see if we are going to have another fundraiser or two. The coupon books are a good deal so it is a win/win for those. Purdy's does a school one and it better chocolate and SRC is having their chocolate. Faruq wants to be on board with Candace to be there to support them. Maybe more just a Spell-A-Thon. Erica also said that we also did a push out for the playground donations with money, food, supplies. Magazines is another idea Faruq said and it is done online. It seems to be a fairly easy fundraiser before Christmas if we wanted to do that. Table this but think about it. Sharon wondered if there was an Opt-in but it has not been asked about in NMS. There was a debate with ASC about this considering we did a tax receipt for \$25.00 and SRC \$50.00 for a tax receipt. Andrew Chu said the tax receipts are issued from the FFCA Society. To be consistent we can issue receipts for any amount but if you go in to the parent login it shows any amount over \$25.00 to make it consistent that was issued by the FFCA society. We did not give any one an opportunity to do an OPT-IN as we did the Admazing Coupon books. Maybe next year when the teachers give the orientation packages Sharon said. John said because the SRC does fundraising it would have to be an agreement between SRC and Council so that we would know where the money would go to. Maybe

something for the end of the year we need to discuss how to make the pot bigger between both parties. John said there was the old way of doing thing; SRC was a student union and each class had a rep and would sell chocolates. Student union would come up with fundraising for the benefit of the school. Sticking point is the chocolates make a lot of money. Student Union equivalent doing a lot of stuff within a group that we may not be consulting with. There has been a big difference now that we have Candace and Allana and the focus is way more on service. Instead of elections the students have to apply on why they want to be a service leader. We have not had the old election we have students wanting to do student learning We to ME. Awareness of students for a water walk. Today's challenge was think about a local thing you could be working on as a community thing. He is not sure if the chocolates will fit now to how they are now running SRC. Different focus and there is no interest in having animosity. When John was an AP and at one of the meetings at a school council meeting and they were struggling with the basic needs of money and the SRC had a big chunk of change so it would be a challenge in that instant. Faruq said whatever they have such as a school dance we can partner in with them. John said they are looking at how they can support the school and things that are everlasting. Faruq said we sit around this table to improve the student quality and giving back so we should be in line with things. This is where Faruq would like to move towards. Rhonda is super excited about this, she invited herself to their meeting and they went through an 8 page application to get there as you had to be serious. The assembly today was positive. Rhonda wanted to know if there was a way somehow we can combine a fundraiser and a charity type thing whether it is a parent/teacher appreciation night and get the kids to serve them. Maybe if they are baking they can sell that and make money for a fundraiser. Faruq said to harness some of the ideas but lets use this year as a work together process as best we can. If one of the big service learnings is a year end activity why can't we work together to do something like that. Rhonda said when we are talking about character and it fits into play and puts things into perspective. Faruq knows there are needs here in our community and in India, there are needs everywhere.

- Winter Carnival is the next big activity: John said that Shawna said she is involved on a committee involved with this. Is there someone that can meet with that committee during the day, not sure when the meetings are. Wondered whether we had thought about a dollar figure for this. This is a good collaborative SRC and Council, we can discuss this once we figure the balances since we have spent a fair bit of money already. Faruq can join in but he just needs a few days notice. Erica said it depends when the meetings are. We can help support what we can but may not be able to commit to any meeting.

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### 2016/2017 Fundraising Activities (All)

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- Table until the next meeting, coupon books going and probably best off doing a spell-a-thon after winter carnival February/March. Around \$2800.00 now.
- We do not have a fundraising representative now as she had to resign. Faruq is going to absorb the position right now and we can put this out in the next newsletter and talk to Brenda about getting the support for that. If there are good ideas of potential fundraising ideas let him know. Probably just best doing the two and hopefully not breaking the bank. Erica said our fundraising in the past has been on the request from the principal for something specific.
- Is there an ongoing licensing cost for the overdrive if we are covering half of the \$3000.00 we need to keep that in mind and know.

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### Teacher Representative Update (Danny Williamson)

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- Me to We Candace asked for all of us to have a copy, which read:

## Me to We Campaign Dates – 2016/2017

- **September/October** We Take Charge – awareness campaign for environment/recycling/no waste lunches
- **October-** We Scare Hunger – food bank drive (veterans)  
WE Day Alberta October 26 – live stream for school
  
- **November** We Are Fafikis – selling/making rafiki bracelets (International)  
Alternate We Are Silent (Universal Children’s Day Nov. 20) or Remembrance Day?
  
- **December** We Create Change – loose change drive (local or international)  
Alternate We Scare Hunger – food bank drive for the holidays  
Alternate We Volunteer Now for International Volunteer Day on Dec 5
  
- **January** We Are One – awareness on accessibility/people with disabilities (local or international)
  
- **February** We Bake for Change – bake sales/fundraising (local or international)  
Bake sales are great for Valentines
  
- **March** We are Silent – vow of silence (international)  
Alternate We Bake for Change for Pi Day March 14  
Alternate We Walk for Water for World Water Day March 22  
We are One for Day of the Convention of the Rights of Persons with Disabilities March 30
  
- **April** We Volunteer Now – encouraging volunteering and celebrating getting involved (local)  
Alternate We Take Charge for International Earth Day on April 22
  
- **May** We Walk for Water – water walks/access to clean water (international)  
Alternate We Are Fafikis for Mother’s Day on May 14
  
- **June** We Stand Together – Aboriginal issues/awareness (local)
- Wrap up with a WE DayX!

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- Danny wanted to ask about the Will Bills and yes it has been approved for half. They can submit receipts and then they can get reimbursed for that.
  - Faruq wanted to know what the goals were from Candace to understand, the ideas are fantastic. What type of dollars are they looking for and how are we overlapping. March is when FFCA seems to have their food drive, (ASC) Erica felt some things on the list are things they can do as students and not have to go to parents so they can take charge of it. It is not about their entitlement. Faruq wanted to make

sure as long as the messaging comes across to the students as challenging what they know, what can they do and how can they be industrial by organizing a bottle drive in the neighborhood or something like that. Danny felt like these students are really taking on a leadership role through getting through this process. Rhonda was in Montreal a couple of weeks ago and was flown out by the campaign with Bono, they don't want your money they want your voice "ONE" campaign. She had an idea about empowering the kids to empower others and empower government. She was asked to be a parliamentary writing leader. She wondered if we could take one day writing a letter to government if we got the kids involved to do this. Faruq said this is a good point. There is fundraising and then activities and they are separate. The growth comes out of the bigger picture.

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### Administration Update (John Deines)

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- Joan wanted everyone to know if there were two people involved for the parental partnership meeting on October 12<sup>th</sup> and now it is open up for any and all parents involved at South Middle School campus at 6:30 or something like that. John will send that out. Joan may be able to send it out to FFCA to all. Faruq maybe said to condense the message of our objective and send that out. Alberta Ed is going very fast with this.
- It also came up last year that there was a former student that manages a couple of the Little Caesars. He dropped off info of their school lunch program considering he is a former student and he was hoping we could support him.

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### Board Update (Andrew Chu)

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- Andrew, one last point with the \$25.00 to Canadian Registered Charity to get a tax receipt
- Last board meeting the initiative to strategic plan with focus groups etc., finally passed it at the board meeting. Is it our strategic plan it is the initiative. Our stakeholders accept certain directions: Broaden programs listed and partner in new ways. These are things our stakeholders would like to see it go.
- Two big policies: Parental Partnership: Consultations on this about reporting hours. Our charter says we expect that 100 percent of parents involved. It is a policy that they intend to bring out of it. With policies of how they work: Three readings : Principle, draft policy that comes to the 2<sup>nd</sup> reading is the feedback and 3<sup>rd</sup> is final read and making sure what we want
- Uniforms policy is up for renewal this year: Our contract is up next year with our supplier. We received guidelines that we may need to conform with this year. There will be three readings of that.
- Government opportunities: 5 board members sat with directors and trustees of separate school systems and their lawyers.
- This week we have TAPPS there are 13 charters are part of this organization. Improving By-laws. Meeting on Thursday and regular meeting on Friday. AGM where we elect the officers for the upcoming year. We follow it up with our Minister of Education. We met with them in May at SMS and followed up and asked to increase our cap as we have been accepting more at elementary and when they get to highschool we are over our cap. We have asked for an increase so the students can complete their schooling. Met with MLAs Adam Kazine and keep trying to invite and meet with MLAs whenever we can.
- High School: It was announced we would have funding but then there was an election and now not know where we are at. There were about 100 projects put on hold and there were 5 projects audited and ours was one of them. We were asked to look for potential other ideas and still trying to figure out what to do with the 25 million which would not have classrooms and we would be missing a bunch. The difficult thing with infrastructure, the board cannot discuss things.
  - Partnering in new ways we need to figure out how to make that happen.

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### Fundraising Coordinator (Faruq filling in)

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- **AdMazing Books:** Ending now but there is high demand so we were wondering if they were could give some of ours out to balance the inventory so we should get 75 by the end of the month. We had sold 350 books and collected \$6400.00. We clear about \$9.04 a book, should have \$3500-\$4000 range of profit earned. Maybe do a draw for whoever sold some books.
- Resignation: Table that until next meeting

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### Community Coordinators (Erica Oseen and Rhonda Rempel)

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- **Welcome Back Breakfast:** Hats off to Erica, better to plan at the end of the year rather than the beginning of the year. Great support from the parents.
- **Winter Carnival:** Not a big part for us, Erica doesn't want to take the lead on it as it is driven by the admin staff. We wrote the cheque last year and that was the extent of our involvement. We hadn't put on a huge thing for it. We will help support it financially this year. Rounding up volunteers and we could help recruit people and we will take the lead. We look at the finance side and see where we are for the dollars and go from there. Rhonda wants a cheque for \$254.50 For Coco Brooks for when the pizza delivery guy comes. Faruq said to tack on \$10.00 for a tip. Jennifer will get a cheque to pay for this. Rhonda will get an invoice right away. Rhonda will get fruit and veggies to go with it.

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### Hot Lunch Coordinators (Alka Chandramani and Raj Sandhu-Sukhmeet spoke for them)

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- **Subway:** Went within 30 minutes they were well organized and there were quite a few volunteers so had more than we needed. Sukhmeet will send her files to Susan soon so she can start learning and working on that. Faruq said that hot lunch is there was not much of a selection for toppings and stuff. She had them put lettuce, tomato and sub sauce. There were a couple issues with the Edo. He would like to see more selections. Next Subway lunch that there have been updates to options on condiments and what they can order, such as a big appetite a foot long. We need to see what they have today and see if there is something we can switch up and talk to SRC and see if there is something we can do and giving more information. Not enough information about what is on the item ie: mayo, subsauce. Healthy Hunger is accommodating to finding this info out. If we can put a little bit of care in picking the vendors. Variety is something else to choose from for each person and their things. There is nothing for Alka to do but if we get a chance as a group can we look and see what we have planned how can we make it better, so more options such as a different donut. There is a reasonable consistency in the vendors we use but look at it with our kids and most kids are happy with the option of having a donut but what could we do to enhance it to make it better. Maybe increasing the style of donut or having a wrap or something and we could work with them on a constructive way of improving that. Build it up for next year. January to June we would like to add some changes. Pizza Hut it is \$2.00 for a personal pizza, what is the size, little details, what about the cinnastix.

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### Parental Partnership Coordinators (Sukhmeet Dhillon and Susan Hendry)

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- 57 parents that have already done some hours

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### Financial Statements (Jennifer Cheah)

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- Jennifer does not have any financial statements. \$18,900.00 but we have to pay \$2000 for the community fund and about \$3000 to coupon books we have to pay \$1122.45 for the \$1500 for the gift cards for the life skills classes, our final will be about \$11,100.00 in the bank account.

**MOTION that council approves \$1122.45 for the moveable bookshelf we approve up to \$1250 for the winter carnival**

- Motion – Faruq Suleman
- Second – Sharon Zerk
  - Motion passed, all parties present in favor

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### ASC Representatives (Sharon Zerk and Faruq Suleman)

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#### **MOTION that council approves \$2100.00 (\$1500 for community fund and \$600 for ASC membership)**

- Motion – Faruq Suleman
- Second – Rhonda Rempel
  - Motion passed, all parties present in favor
- **Bridge Building:** Community Fund there will be a certain amount that was not paid from last year's activities. We are going October 27<sup>th</sup> to COP and this should be funded from this year's costs that we will have to work with John and his team about how much ASC will fund and how much we cover.
- **Financial Review:** Bridge Building: where the funding was coming from. Each of the line items gets coded separately was where he left that. Talk about scholarships, the high school is actively trying to find a funding committee. We have historically put in about \$2500.00 to this. Principal is coming to ASC next meeting to clarify what they want. Middle School has put together two arts scholarships. Faruq attended last year and it was a neat event. This is FFCAs 20<sup>th</sup> year in existence and it is kind of late in the game to plan a celebration. The board felt that if we made every activity a 20<sup>th</sup> year anniversary announcement, pins or t-shirts or anything like that or we have cupcakes on the same day or same event on the same day using twitter or something. Campus highlights: SEE and SWE are big campus populations and good fundraising. The elementary has done well in the north and we have held our own. High school is always a challenge as far as cultivating activity as the students grow throughout FFCA and parents that stay on to support the board. Our success is around getting new people in and having more and more people involved. Erica thought maybe a New Year's countdown from 10 all streamers or something all together.
- Roger said that they will revisit from the 2022 and 21 teachers from FFCA agreed to be on a panel and four were accepted. Public Charter School is the biggest misconception is that we are a private school.

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### New Business

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- Goals: To improve the whole working relationship with SRC and to improve that. Rhonda would like to sit in regularly at SRC if they can.
- Schedule of when the SRC is then we could get a parental partnership involved. Danny will get this from Candace. Faruq is happy to coming out to any meeting as well to lay out what he is trying to line together.

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### Next Meeting

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**Set for November 14, 2016**

**Meeting Adjourned: 9:06 pm**

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**Goals of Parent Council...**  
**To increase Parental Partnership involvement and have all families feel welcomed.**

**To make sure that our students are number one in all our decision making.**