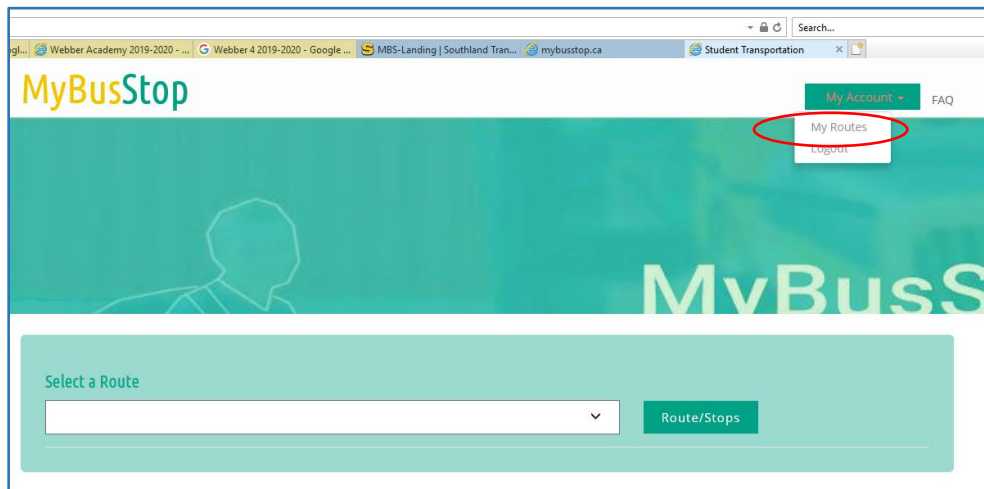
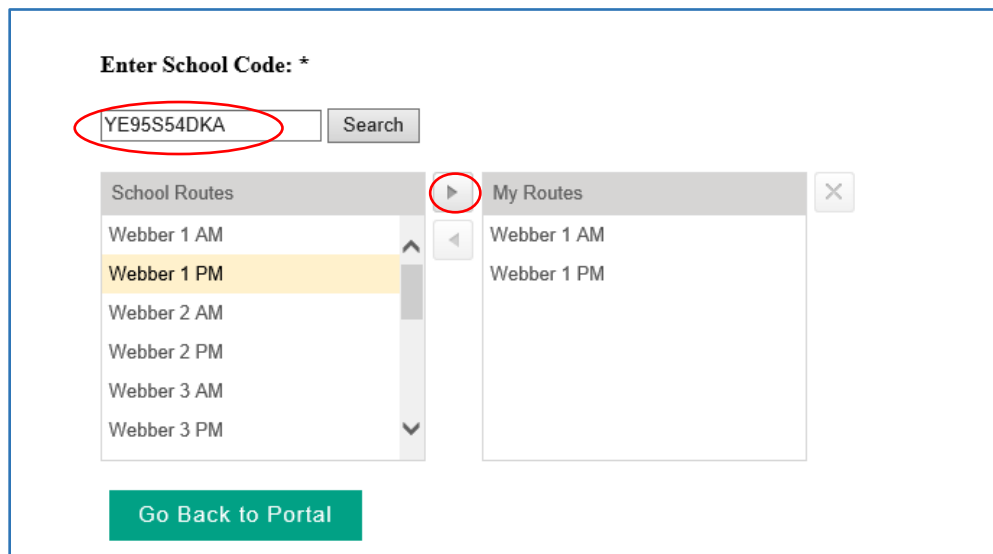


## [How to Set Up Your MyBusStop Account](#)

1. Visit [www.mybusstop.ca](http://www.mybusstop.ca)
2. For First Time Users - please register. You will need the 2020-2021 school code, as provided by your child's school, to complete this process.
3. For those already Registered, you will need the 2020-2021 school code, as provided by your child's school, to reselect your routes for this school year.
4. To select your route:
  - i. Under "My Account", select "My Routes"



- ii.
  - a. Enter your 2020-2021 School Code, select "Search"
  - b. Highlight the relevant route and move it to the "My Routes" column. This will need to be completed for all components of the bus route, such as AM, PM and Fri PM.
  - c. Select "Go Back to Portal" once all of your chosen routes have been moved to the "My Routes" column.



## How to Set Up Your MyBusStop Account

- iii. To view your route:
  - a. Select the relevant portion of the run (AM/PM/Fri PM) from the drop-down menu.
  - b. Select “Route/Stops” to see all the stops on your run.
  - c. Select “Maps” if you wish to view the bus’s progress in real time (which is updated every minute).

The screenshot displays the MyBusStop web interface. At the top, under "Select a Route", there is a search bar containing "Webber 1 AM" and a dropdown menu with a downward arrow. To the right of the search bar is a button labeled "Route/Stops". Below this, on the left side, is a "Route Status" panel with a "BUS#" field, "Est Delay by GPS", "Dispatch Comments No School", and "Carrier's Announcement" sections. A large black button shows "00:59". To the right of the status panel are two tabs: "Map" and "Route/Stops". The "Route/Stops" tab is active, showing a table of stops with columns for ID, TIME, ADDRESS, and ACTION.

ID	TIME	ADDRESS	ACTION
0	06:45	WB SOMERSET DR SW AFTER SOMERCREST GARDENS @ CTS#4743	<input type="radio"/> My Stop
0	06:48	NB JAMES MCKEVITT RD SW AFTER SHAWNESSY BLVD @ CT #9215	<input type="radio"/> My Stop
0	06:51	SB EVERGREEN MEWS @ EVERGREEN LANE SW (SOUTH ARM) @Greenspace	<input type="radio"/> My Stop
0	06:58	WB EVERCREEK BLUFFS WAY SW @ GREENSPACE (PATHWAY)	<input type="radio"/> My Stop
0	07:10	NB PALLISER DR AFTER PUMP HILL GATE SW @CTS #4667	<input type="radio"/> My Stop
0	07:20	EB CHEROVAN DR SW AFTER/JUST PAST THE ALLEYWAY @ HOUSE #63	<input type="radio"/> My Stop
0	07:28	EB BEL AIRE DR @ BELVEDERE RD SW (INFRONT OF HOUSE 1247)	<input type="radio"/> My Stop
0	07:55	WEBBER ACADEMY	<input type="radio"/> My Stop

5. Set up your MyBusStop account on your phone from Google Play or Apple App Store to access MyBusStop on your smart device.

Although we do our best to ensure MBS is functioning smoothly and accurately, there are occasional technical glitches. Should you have any questions or concerns, or spot a problem, please email [admin@mybusstop.ca](mailto:admin@mybusstop.ca) or complete the Troubleshoot Form at <http://www.southland.ca/mbs-landing/>.