



211 McKnight Blvd NE
Calgary, Alberta T2E 5S7

MINUTES

FFCA North Middle School Council Minutes

Date | time September 17, 2017 | 7:03 pm *Meeting called to order by* Sharon Zerk (acting chair)

In Attendance

Council

Sharon Zerk, Chair
Jennifer Ho, Treasurer
Terri Sartori, Secretary/Hot Lunch Coordinator
Shannon Middlemiss, Hot Lunch Coordinator
Rhonda Rempel, Member at Large
Breanne Adkins, Community Coordinator
Susan Hendry, NMS Partnership Coordinator

Staff

John Deines, Principal
Shawna Drummond, Associate Principal
Danny Williamson, Teacher Representative

Board

None Present

Guests

Shawna Duong
Megan Villalobos
Michele Lisiecki
Rod Pittman
Susan Xu

Absent

Sandy Truong, Vice Chair

Approval of Agenda

Motion to approve September agenda as distributed.

- Motion – Sharon
- Second – Terri
 - Motion to approve the September agenda was passed at 7:03 pm.

Approval of Minutes

Motion to approve June 12, 2017 Minutes as distributed.

- Motion – Sharon
- Second – Terri
 - Motion to approve June 12, 2017 minutes was passed at 7:03 pm.

New Agenda Items

- Acclaim new members
 - Sandy Truong – Vice Chair (Accepted via email)
 - Sharon Zerk – Chair (Accepted via email)
 - Breanne Adkins – Community Coordinator (Accepted)
 - Terri Sartori – Secretary (Accepted)

Treasurer Update (Jennifer)

- Financial results distributed.
- Currently have \$8,434.76 in the bank
- Previously agreed on Welcome Back Breakfast and Trickster last year. The ASC membership fees will also need to be paid in September/October.
- We did agree that we would carry over \$5,000 each year to provide enough money for the start of the school year.

Teacher Representative (Danny)

- Token Economy
 - Hand out distributed in council outlining the program.
 - In the past council has supported the Token Economy and Rod would like to thank us for this.
 - Started many years ago after Rod heard about the program at a conference and decided to implement it in his classroom. Since then, other teachers have also adopted this program as well. The students each get a job and get classroom money based on their performance including job performance, academic performance and overall behavior. This helps the students learn financial/life skills and the kids really thrive with the responsibility.
 - This type of system is very complex and require that the teachers' buy in. There is no requirement that the teachers follow this system.
 - Using the token money, the kids bid on items (or similar) with council's support.

- The front-loading part is very time consuming but after the first couple of weeks it is a well-oiled machine. The kids really monitor themselves. They help each other out in a positive way and are highly motivated.
- Last year each classroom was provided \$500 (including GST) for the bid items. This year there are 4 classes that will be participating.
 - Motion to approve the allocation of \$2000 for the Token Economy classes to be divided into 2 equal payments.
 - Motion - Sharon
 - Second - Terri
 - Motion to allocate \$2000 for token economy approved
- Danny is running an electives class on outdoor education. It is starting to grow and he would like to get outdoors more. Currently he is looking at kayaking in Banff. The electives budget has been set already and could go to Glenmore reservoir but would not provide the same experience. The cost would be approximately \$2000 and includes rentals, bussing and instructor for the full day. The Glenmore reservoir would only be for 1 hour. The \$2000 would be for 27 students. There may be other options and will continue to explore this but will likely be looking for some support. To be kept on agenda for future meetings.

Fundraising (TBD)

- We do not have a fundraising coordinator at this time and will need to consider other options. If anyone has any good ideas for fundraising, let council know. SLC already does a chocolate fundraiser. In the past, council has never done more than 2 fundraisers but if there is anything specific we want to raise money for, we could add additional fundraiser.
- Susan is currently coordinating the AdMazing fundraiser. There have been some orders that have been fulfilled. So far, it's going well. Susan prefers that no one in the office fulfills the order. She should be the only one doing this to avoid any confusion.

Community (Breanne)

- Welcome back breakfast was moved to 27th based on availability of grills. We are ready to go. We just need someone to transport the grills on the 26th in the afternoon (between 1-3) and return them on the 28th in the morning. We need someone with a truck.
 - Terri to check on grill transportation
 - Susan will be going to Costco for supplies
 - Volunteers are required for the day of the breakfast and the day before for preparation. Susan will send this to room parents once list is complete. Will need about 5-6 the day before and about 20 the day of. Sharon and Susan to work together to determine what time the volunteers should arrive.
 - There is a sign-up sheet from last year we can use as a template. Most people will be required on the 27th. Pancakes will be ready before the buses arrive. We will need cooks and re-stockers.
 - Shawna and Sharon have a contact for bananas. We will also have Z-bars as gluten free option but will have enough for all that would like one. Costco does accept returns if we over-purchase.
 - On Terry Fox run NWE will also be coming (not for breakfast) so would like to provide them with a treat. Freezies have been done in the past. Decision to stick with freezies as they are easy.

Hot Lunch (Shannon/Terri)

- All the vendors are programmed in. We used 10 different vendors and tried to ensure gluten free and vegetarian options as well.
- We have 284 orders confirmed for this Friday. That is about 2/3 of the students (532 students total). Over 100 have ordered for the year.
- An email went out today for volunteers and in the future, we hope to use the room parents to help coordinate volunteers.
- Plan is to have the volunteers here from 1215-115 and arranged for the first 5 months. This would also allow the teachers some time to enjoy their lunch.
- Vendors will be delivering around 1130 to try and keep lunches as hot as possible.
- Terri will be here on Friday to help and volunteers can meet at the front doors.

Parental Partnership (Susan)

- Email going out tomorrow to arrange volunteers for the pancake breakfast. Breanne is available to help the day before and will coordinate these volunteers. Susan will bring the food the afternoon of the 26th. Shawna will email the board for volunteers and have them respond to the parental partnership email.
- Susan will pick up coffee at Tim's for parents/volunteers. The coffee will be at school for 8pm.
- Susan is working on a number of things right now. She is also waiting for Brenda to update the email. and for the room parent list.
- AdMazing going well. Promotion that if you sell 5 books, you get 1 for free. As mentioned, only Susan will be filling orders. She will be filling a few more orders this week. Currently there are a lot of volunteers needed for other tasks so she may not be ask for help at this time. There are also not as many orders to process.
- Some people did ask for a sample of the book. This may help increase sales. Sharon suggested using book from last year if you have one.

Administration Update (John/Shawna)

- This year there is a slightly different approach to form committees (now called teams). To work on collaboration and align with school/FFCA goals, 3 goals were selected. The focus this year will be:
 - Educational Technology
 - Assessment
 - Inclusion
- In addition, there were a couple of teams added to enhance these pillars including:
 - Character & Life Skills and
 - Parental Partnerships
- The 5 teams will kick off on the next PD day.
- The organization day will begin with an FFCA wide breakfast and then NWE will be joining NMS to participate in a blanket ceremony to understand more about native studies and how to bring this in to curriculum more effectively. This has been done at an admin level previously and would like to expand this to the teacher group. Last year NMS was able to bring first nations dancers in at the end of the year for the students and they would like to try and do this again.

Board Update

- No update
- In November NMS will be hosting the board

ASC Update (Sharon)

- No meeting yet

Next Meeting

October 16, 2017

Meeting was adjourned at 8:30

Goals of Parent Council...

- To increase Parental Partnership involvement and have all families feel welcomed.**
- To make sure that our students are number one in all our decision making.**